



ALLCHURCHES TRUST LIMITED[®]

OWNERS OF ECCLESIASTICAL INSURANCE GROUP

GRANT APPLICATION FORM

This form is designed to aid your discussions before submitting your formal online application. In order to submit the application, you will need to upload a digital photograph of your organisation.

Please remember that applications must be made online, not on paper. (If this causes you any difficulty please contact our Grants Administrator on 01452 873189)

A1 Name of Church or Organisation

A2 Organisation Address

A3 Select the geographical region in which your organisation is located

North East, North West, Yorkshire and The Humber, East Midlands, West Midlands, East of England, London, South East, South West, Scotland, Wales, Northern Ireland Republic of Ireland

A4 Select the entry that best describes your organisation

Cathedral / Church / Diocese / Registered Charity / Hospice, Hospital, Nursing Home or Care Home / School or Educational Establishment / Other Religious Institution / Youth Centre or Youth Work Charity / Community Support and Outreach Charity / Homelessness or Social Action Charity / Ex-offender Rehabilitation and Support Charity / Other

A5 Is your church, or the denomination of which your church is part, a member of Churches Together?

Yes / No

(Churches Together in England, Action of Churches Together in Scotland, Cytun Churches Together in Wales or the Irish Council of Churches)

A6 Denomination if applicable

A7 Anglican Diocese or Methodist District if applicable

A8 If applicable please enter the name of your Archdeaconry

A9 If registered charity please enter Charity number

A10 Organisation website if available

A11 Organisation main telephone number

A12 Contact Name

A13 Contact Address

A14 Email Address
(This will be the email address used in all communications including acknowledgment of your application)

A15 Contact telephone number

A16 Mobile number

B1 Please tell us the name of your project
(You can use a maximum of 35 characters, for example, St Peter's Church Extension)

B2 Please describe your project in 30 words or fewer

B3 Please select the entry which best describes your project

- Bell, organ or clock restoration or repair
- Building Development
- Building Repairs and Restoration
- Building security
- Community Groups and Uses
- Disabled access
- Education, Training and Development of People
- Ex-offender rehabilitation and support
- Homelessness/Social action
- Mental health/counselling
- Promoting mission
- Youth work
- Other

B4 Listed Building Status (please tick)

- Grade I
- Grade II*
- Grade II
- Not Listed

B5 Is your project in a conservation area? Yes / No / Not applicable

B6 Has listed building consent been granted? Yes / No / Not applicable

B7 Has planning permission been granted? Yes / No / Not applicable

B8 Please describe your project in detail. If you are successful in getting an Allchurches Trust grant, we might use this information on our website or in publicity. (Please see our note about how we collect and use applicants' data at the end of this document.)

You might include:

- A short history of your church or charity and your community
- The need or opportunity you are addressing
- The research or consultation that has informed your plans
- How the project will improve people's lives

(Maximum 4000 characters which is approximately 550 words)

B9 Who will benefit from the project?
(Maximum 700 characters which is approximately 100 words)

B10 How does your church/organisation plan to ensure the ongoing viability of this project
(Maximum 700 characters which is approximately 100 words)

B11 Outline the key milestones that must be reached in order for your project to succeed. Give specific dates or the time required to complete each step in your action plan.

B12 Describe the expected outcome (s) and long term impact from the project.

B13 How will the outcome (s) be measured? Explain your data-gathering methodology. How will you measure or determine the success of your project? How will you verify that individuals and communities have benefited from your project?

B14 How will you announce your grant, should you be successful? Will you use noticeboards, newsletters, social media, local newspapers or other means to tell your community about your grant and what it is for?

Please list your publicity plans here.

(Maximum 700 characters which is approximately 100 words)

If you already have an engaging description of your project written up in 200 – 250 words that you are happy to use in publicity, please share it with us! You will have opportunity to attach it at **D5** below

C1 What is the total cost of your project?

£

C2 Total funds raised to date

£

C3 If the above includes a Heritage Lottery Fund grant please state how much

£

C4 Additional funds pledged to date

£

C5 What other fundraising plans do you have for this project?

(Maximum 350 characters which is approximately 50 words)

C6 Subject to a successful application, to whom should the cheque be made payable?

(This must be the organisation's main bank account)

D1 Please attach a copy of your latest annual accounts if your project cost is over £500,000

D2 We cannot process a grant application unless you send us one to three good images of your church, charity or project. (Image One should be attached here and Images Two and Three should be attached using D3 and D4). We would like to see good images that would work well on a website or on social media. Please only submit photographs in respect of which you have already secured all necessary consents to allow Allchurches Trust the rights to use them for publicity purposes should your application be successful. If there is a reason why you cannot submit photographs, please let us know.

D3 Image Two

D4 Image Three

D5 Upload any further relevant documentation including any case-study style or other descriptions of your project that we might use for publicity, should your application be successful.

Your privacy is important to us. We will process your personal data in accordance with the applicable data protection law. The data controller in respect of the personal data which we may hold about you is Allchurches Trust Limited, who you can contact via the Data Protection Officer, at Beaufort House, Brunswick Road, Gloucester GL1 1JZ or on 01452 528190 or email compliance@ecclesiastical.com.

When you submit this application form you agree that we will use this application form and the other information you give us, including any personal information covered by data protection legislation, for the following purposes:

- To process your application for grant funding and to decide whether or not to give you a grant. We may use your contact details to keep you informed about our work, (including by email, where an email address has been supplied), unless you have indicated that you would prefer not to receive information from us which is not connected to your application or grant.
- To hold in a database and use for statistical purposes.
- If we offer you a grant, we may publish information about you relating to the activity we have funded, including the amount of the grant and the activity it was for. This information may appear in our press releases, in our print and online publications, and other media.

If you do not provide us with the personal data that we require for your application then we may not be able to process your application for grant funding. Once a grant has been paid, we will keep such personal data as you have provided for the purposes of accounting, administration and record keeping on the basis that this is in our interests and will not affect your fundamental rights and freedoms. Otherwise we will only use your data for the purposes outlined in our Privacy Policy with your continued consent, which you may withdraw at any time by contacting the Data Protection Officer at the above address.

Further Information

For further information on how we manage data responsibly, please refer to our Privacy Policy at <http://www.allchurches.co.uk/general/privacy-policy/index.aspx>